

**The Alabama State Board of Social Work Examiners
Board Meeting Minutes
March 13, 2014**

The special called meeting of the Alabama State Board of Social Work Examiners was held on March 13, 2014, at 100 North Union Street, Suite 736 in Montgomery, Alabama with the Board Chair and Secretary present.

Board Chair, James Ware, called the meeting to order at 9:45 a.m.

There was a quorum of members present including:
District VII Representative James Ware - Board Chair
District I Representative Michael Daley - Vice-Chair
District VI Representative Mandy Andrews- Board Secretary
District II Representative Jennifer Venable-Humphrey
District III Representative Leisa Askew
District V Representative Esophia Clayborn

Executive Director Brenda Holden was present for the meeting.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

The purpose of this meeting was to discuss proposed changes to the Administrative Code.

1. The Board discussed establishing a licensure reinstatement procedure. Jennifer Venable-Humphrey made a motion to accept the proposed flow chart to establish the licensure reinstatement procedure within the Administrative Code. Leisa Askew seconded the motion. The motion was approved with a unanimous vote.
2. The Board discussed allowing reciprocity for social work licensees from other states during Governor declared states of emergency. Leisa Askew made a motion to add the following language to Section 850-X-4-.02 of the Administrative Code: *(4) Reciprocity filed under a State of Emergency proclaimed by the Governor of Alabama. Upon request a person with a valid and active social work license may be issued a temporary license to practice in this state as long as the State of Emergency is in effect.* Michael Daley seconded the motion. The motion passed with a unanimous vote.
3. The Board discussed increasing the number of years an individual can be banned from taking the licensure test after conviction of certain criminal offenses. Jennifer Venable-Humphrey made a motion to amend 850-X-4-.03 Sections 2 and 3 of the Administrative Code to reflect the language of Alabama law pertaining to denial of an application based on

criminal background. Michael Daley seconded the motion. The motion passed with a unanimous vote.

4. The Board discussed the statute of limitation on the validity of exam scores. The Board determined that no action was needed.
5. The Board discussed the requirement to complete mandated reporter training. Jennifer Venable-Humphrey made a motion to add a provision for mandated reporter training as prescribed by the Board. Ms. Venable-Humphrey amended her motion to state active licensees will be required to maintain a current certificate of completion of mandatory reporter training. The motion died for a lack of a second. Michael Daley made a motion to add a provision for mandated child abuse/neglect reporter training as prescribed by the Board for all applications and renewals as required by Alabama Law 26-14-3. Leisa Askew seconded the motion. The motion passed with a unanimous vote.
6. The Board discussed the requirement of mandatory ethics training for licensed social workers. Michael Daley made a motion that Administrative Code part 850-X-8-.01-4a,b,c will be amended to state that of the thirty (30) required contact hours, a minimum of three (3) hours of social work ethics continuing education are required for license renewal of the LBSW, LGSW, and LCSW. Esophia Clayborn seconded the motion. The motion passed with a unanimous vote.
7. Jennifer Venable-Humphrey made a motion to amend the Administrative Code to reflect the accreditation status of the University as outlined in Alabama Code Section 34-30-22.
8. Michael Daley made a motion to request an Attorney General's opinion of the meaning of "face-to-face" in the Social Work Administrative Code for the purpose of providing supervision via live-time electronic media in light of the practice of other professions. Esophia Clayborn seconded the motion. The motion was tabled until next meeting.

Mandy Andrews made a motion to adjourn the meeting at 1:00 p.m. Michael Daley seconded the motion. The motion was approved unanimously.

The next regular Board meeting is scheduled for March 14, 2014 at 9:30 a.m.

Board Chair

Board Secretary

James Ware

Mandy Andrews